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| <p style="text-align: center;"><b>YANKEE SPRINGS TOWNSHIP</b><br/> <b><u>BOARD OF TRUSTEES</u></b><br/> <b><u>Regular Board Meeting</u></b><br/> <b><u>Thursday, June 13, 2019</u></b><br/> <b>7:00 p.m.</b><br/> <b>Yankee Springs Township Hall</b><br/> <b>284 N. Briggs Rd., Middleville, Michigan 49333</b><br/> <b>MINUTES</b></p>  | <p><b>FINAL MINUTES</b><br/> Page 1 of 10<br/> YS BOT – Regular Mtg.<br/> 6/13/19<br/> Approved July 11, 2019</p> |
| <p>Meeting called to order at 7:00 p.m. by Supervisor Mark Englerth.<br/> <b><u>PLEDGE OF ALLEGIANCE</u></b><br/> <b>Roll Call:</b> All Present: Jansma, L. Knowles, Englerth, VandenBerg.<br/> <b>Absent with notice:</b> J. Lippert- Clerk, Illness of Family member<br/> <b>Staff Present:</b> Frank Fiala, Sandy Marcukaitis, Ron Heilman, Richard Beukema, Cathy Strickland, Dave VanHouten, and Chuck Biggs- Constable.<br/> <b>Visitors:</b> 15 (not including staff present).</p>   | <p><b>CALL TO ORDER</b><br/> <b>PLEDGE</b><br/> <b>ROLL CALL</b></p>  |
| <p><b><u>ADDITIONS/CHANGES TO AGENDA:</u></b><br/> <b>Add to Old Business:</b> Revisit the “Remove Mark Englerth from the GLASA board” item, as requested by S. VandenBerg.</p>   | <p><b><u>ADDITIONS/CHANGES TO AGENDA</u></b></p>  |
| <p><b><u>CONSENT AGENDA:</u></b><br/> <b>Approval of Consent Agenda Minutes:</b><br/> a. Minutes of <b>May 1, 2019, May 9, 2019, May 10, 2019, May 22, 2019</b><br/> b. <b>May 2019 Accounts Payable Check register #915216-916251, \$79,036.76. May 2019 Payroll Check Register #6491-6513, \$11,509.11. May #EFT \$266.70 Sprint.</b><br/> c. <b>Total Disbursements: \$90,812.57</b><br/> <b><u>APPROVAL OF CONSENT AGENDA:</u></b><br/> <i>Motion by Jansma with support from VandenBerg to approve the <u>Consent agenda for tonight’s meeting as presented.</u> <b>Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.</b></i></p>   | <p><b>CONSENT AGENDA</b><br/> <br/> <b>APPROVAL OF CONSENT AGENDA</b></p>   |
| <p><b><u>PUBLIC COMMENT: (Limit to 3 minutes)</u></b><br/> <b>Ron Heilman</b> of the <b>ZBA</b>, noted there were two (2) ZBA variance requests on Tuesday evening (6/11/19)– an accessory building (pole barn on Edwin Drive) and Hastings Point for new house to sit in same footprint that it was previously. Regarding Hastings Point, R. Heilman noted that because of topography, they couldn’t build closer to the lake. The applicant would have to move into a hill.<br/> <b>Herbert Welz</b> – owner of Stickmann Baeckerei (Bakery) and Euro Lighting (Middleville)-thanked YS Township Board for grant help with the Bakery. The Cappon’s building will be used for another lighting building. The plans for bakery will be put in behind the</p> | <p><b><u>PUBLIC COMMENT</u></b></p>   |

current Stickmann's building. H. Welz commented on Mr. Don Boysen and son Mike Boysen who were in attendance this evening. "...Family Boysen – worked with Don many years ago with Euro Lighting. He helped us ... with the village.... His son (Mike) who is here would be a tremendous help having him here on the board, helping the business people getting things going. He's got a lot of good ideas," added H. Welz.

**Dave VanHouten**, of the ZBA, noted that he was happy to see under Board Action (on the meeting agenda) that ZBA & PC member appointments will be addressed. He asked for - and noted that he appreciated- the Board's leadership. D. VanHouten commented on having more than 4 (four) show up to the ZBA. He expressed the need for more ZBA members.

**Matt Haack, of Water Lily**, near Pleasant Valley and M-179 – asked the board to investigate lowering the speed limit on M-179 from Patterson to Gun Lake Rd. M. Haack noted there is a lot of traffic, including foot traffic. Haack commented that it would be safer if reduced to 45 mph. Haack also noted there was a lot of turning, especially into GLCC (Gun Lake Community Church and Dollar General).

**Connor Dombkowski, Middleville Boy Scout**, commented that he came to find out, choose and report some of the issues the board is working on for a merit badge.

*Full audio recording of this meeting has been downloaded to the township office computer system on 6/13/19.*

**ACKNOWLEDGEMENT OF VISITORS**

**Barry County Commissioner, Vivian Conner** gave the County Commissioner's report. **Written report provided as well.**

**TREASURER'S REPORT: presented by Alice Jansma, Treasurer**

- a. May 2019 Financial Statement & Investment Report
- b. May 2019 Receipt Report
- c. GLASWA Report

*\*Motion by Knowles with support from VandenBerg to accept the Treasurer's Financial Report for May 2019. All ayes. MOTION CARRIED.*

A. Jansma noted D. Scheuerman, Assessor, has balanced the warrant for the summer taxes. Still waiting on some mortgage company requests for tax bills.

**BOARD ACTION ITEMS(S):**

- a. ZBA & PC member appointments

*\*Motion by Englerth with support from L. Knowles to re-appoint Ron Heilman to the ZBA for a three (3) year term, (expires Dec. 31, 2021). Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.*

**FINAL MINUTES**

Page 2 of 10  
YS BOT – Regular Mtg.  
6/13/19

**ACKNOWLEDGE  
-MENT OF  
VISITORS:**

**TREASURER'S  
REPORT: Alice  
Jansma, Treasurer**

**BOARD ACTION  
ITEMS**

**MOTIONS TO Re-  
APPOINT ZBA  
MEMBERS: Ron  
Heilman & Jake  
Welch**

\*Motion by Englerth with support from Jansma to Re-Appoint Jacob Welch to the ZBA for a three (3) year term, (expires Dec. 31, 2021). Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

\*Motion by Englerth with support from VandenBerg to appoint J. Frigmanski, for a three year term, (expires Dec. 31, 2021). Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

*\*It was noted that there are NO ZBA alternates at this time. However, the ZBA does have a full slate of five regular members at this time.*

**Planning Commission:**

\*Motion by Englerth to appoint M. Boysen to Planning Commission with support from VandenBerg. ROLL CALL VOTE: Knowles: No, VandenBerg: Yes, Jansma: No, Englerth: Yes, Lippert: Absent. Yes: 2, No: 2, Absent 1. TIE VOTE. MOTION LOST.

*\*To be tabled for another month per M. Englerth.*

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**b. Office Renovation (Fleis & VandenBrink)**

Meeting to be scheduled by A. Jansma with Fleis & VandenBrink. (This will be a special meeting).

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**c. Appoint Renovation Committee**

(No action taken this evening).

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**d. Crack seal cost of Parking lot of the township hall, fire station and township park. \$5,000, Barry County Road Commission. Mark was unable to get additional quotes.**

\*Motion by Englerth with support from VandenBerg to go ahead with Barry County Road Commission for crack seal work for three (3) parking lots, not to exceed \$5,000. Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

FINAL MINUTES

Page 3 of 10  
YS BOT – Regular Mtg.  
6/13/19

MOTION TO  
APPOINT J.  
FRIGMANSKI to  
ZBA

MOTION to  
APPOINT M.  
BOYSEN to PC

MOTION to bid to  
alternate  
contractor for  
crack sealing of  
twp. parking lots.

**BOARD ACTION ITEMS: *continued***

**FINAL MINUTES**

Page 4 of 10  
YS BOT – Regular Mtg.  
6/13/19

**e. Approve Budget for Public Hearing**

**\*Motion by M. Englerth with support of Jansma to approve the proposed GENERAL FUND Budget as written.** Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

**MOTIONS TO APPROVE GENERAL AND OTHER FUNDS BUDGET.**

**\*Motion by Jansma with support of Knowles to approve proposed Budget of OTHER FUNDS: Fund 103: Fire Equipment Purchase Fund; Fund 202 Weed Special Assessment Fund; Fund 208 Veterans Memorial Fund; Fund 302 Liquor Control Fund**  
**Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent: 1. MOTION CARRIED.**

**MOTION TO SET SPECIAL BUDGET Meeting/PUBLIC HRG.**

**\*SPECIAL MEETING – Tuesday, June 25<sup>th</sup> – Public Hearing for Adoption of Budget 2019-2020.**

**f. Public Hearing on budget – Tuesday June 25, at 6 p.m. – to be Published June 15th in Sun and News.**

**\*Motion by Jansma with support from Knowles to have Special Meeting/Public Hearing on June 25, 2019 (a Tuesday), to adopt the proposed budget of 2019-2020. All Ayes. MOTION CARRIED.**

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**Discussion went to Item K of the agenda at this point.**

**g. Survey Robbins Cemetery- Englerth explained situation at the cemetery.**

*A Meeting occurred last week at the cemetery. Meeting was attended by: F. Fiala (personal family grave involved), the Barry County Road Commission, Sexton, Surveyor, MDOT. Surveyor is looking at information available. Also noted: Drive way permit will be needed.*

**MOTION for Drawings for Robbins Cemetery Upgrade**

**\*Motion by A. Jansma with support from Englerth & L. Knowles to proceed with update/upgrade of Robbins Cemetery (for drawings) up to \$2,000.** Roll Call Vote: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes. Lippert: Absent. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

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**h. Sprinkling at Fire Station**

**Motion by Jansma with support from Englerth to accept quote from Gun Lake Sprinkling Systems for the amount of \$7,574.00.** Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

**MOTION to ACCEPT QUOTE for Sprinkling**

**i. Sandy Marcukaitis re: electricity in the park \$5,302.00**

*\*It was noted that local contractors were contacted.*

**Motion by Englerth with support from Knowles to accept bid for electric for park of \$5,302.00. Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.**

**j. Update Veteran’s Memorial Lettering on monument:**

**Motion by Englerth to inscribe the south facing side of the monument, for \$7,300. Motion failed for lack of support.**

**MOTION for inscription/lettering on Veteran’s Memorial –south side of monument.**

Discussion took place. Funding was discussed. Jansma felt that it was important to wait. Jansma mentioned C. Strickland remarks at a previous meeting regarding the proposed wording on the back of the memorial.

**VandenBerg** commented on waiting as well, but finishing up the landscaping.

**Knowles** agreed with waiting because he didn’t want to spend the \$7,300 on the writing/lettering on the other side.

**VandenBerg** thanked **M. Englerth** for all of his efforts, diligence and perseverance in putting up the memorial. **Englerth** commented that it was a community effort, and was due to the donations of others.

**Englerth** opened discussion up to the audience at this point:

**R. Heilman** asked if they the flags could be put up. Heilman noted that the American flag would have to be the highest. Heilman also asked what other flags would have to go up.

**D. Van Houten** agreed with R. Heilman on getting the flags up and agreed not to spend the money to put on the printing of the back of the monument.

**M. Haack** also agreed with Van Houten, having just one side printed, because the monument couldn’t be read at the higher speed on M-179.

**Kevin Pitcher**, of 12114 Pine Meadows, mentioning finishing the landscaping.

**Englerth** mentioned if the landscaping goes in first, then it will have to be taken out for sprinklers to be put in.

**K. Pitcher** then commented to have the sprinklers go in first.

Englerth commented on the many years other communities have taken, as well, to build their Memorials. Englerth commented that he thinks of it as a tribute to our veterans, noting there were three times as many people at the memorial service this year as last year. Englerth asked for volunteers to sign up.

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**BACK TO Item (g). on agenda: Robbins Cemetery**  
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**k. Mulch in the Park, not to exceed \$1,700.**

**Motion by Englerth with support from Jansma to allow up to \$1,700 for mulch for the Township Park.** Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

**CLERK'S REPORT: given by A. Jansma, Treasurer in J. Lippert's absence**

- May 2019 PCI Report
- YSTFD May Statistics

*Jansma noted that Thornapple has offered to buy five (5) of our township's older pagers (no longer used) for \$250.00 each.*

**MOTION by A. Jansma with support from Knowles to sell five (5) pagers to Thornapple Township at \$250 each.** Roll Call: Jansma: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes, Knowles: Yes. Yes: 4, No: 0 Absent 1. MOTION CARRIED.

- Current Invoice Register to Date: for Approval (see motion below).
- Board Members copy of Bauckham, Sparks' most recent bill.

**Motion by Englerth with support from VandenBerg to approve current invoice register 6/10/19) for the amount of \$75,613.02.** Roll Call: Jansma: Yes, Knowles: Yes, Lippert: Absent, Englerth: Yes, VandenBerg: Yes. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

**SUPERVISOR'S REPORT: Mark Englerth**

- Veterans' Memorial Update – M. Englerth thanked all for helping to make the Memorial a success.
- Buoy Update – all but three (3) buoys are in.
- Monthly Code enforcement report from Brad Williams

**TRUSTEE'S REPORT: by C. Strickland, Acting Chair of PC**

Cathy Strickland, on behalf of S. VandenBerg, gave a Trustee Report from the Planning Commission. C. Strickland commented that it was not a particularly productive meeting (PC Meeting of May 16, 2019), but discussion took place and the Planner will be helping with items such as #1) pie-shaped lots (cul-de-sac). Secondly, if replacing a

**CLERK'S REPORT: Jan Lippert, Clerk**

Approval of Current Register.

**SUPERVISOR'S REPORT: Mark Englerth**

**TRUSTEE REPORT by C. Strickland, on behalf of S. VandenBerg**

structure on the very same footprint, is another variance needed? Thirdly, gravel mining, noting the township can put into effect local hours and roads you can go on, but the state has authority regarding gravel mining overall. C. Strickland noted that seven (7) people went to the MSU Master Citizens Planner, adding that this might be her last one ever. Strickland mentioned that the class attendance has been getting smaller and smaller every year, adding that it was not well put together. Strickland commented that there was an “awful lot of make do stuff”. If this class/seminar is the same next year, C. Strickland recommends the township does not go through with the expense. C. Strickland thought it (MSU Master Citizens Planner) was thrown together. C. Strickland commented that some workshops were good throughout the year, such as “Hot Topics” seminars.

**Englerth** noted that he spoke to the people in the community, and Jim McManus of Barry County Planning & Zoning. Englerth commented on what the county planning does. Englerth commented that it has ten (10) meetings a year. Englerth also mentioned that 50% of county planning members attend school once a year.

**Englerth** commented on having a Joint Meeting date scheduled. Date to be determined by Tuesday, (6/18/19). \*C. Strickland is to get with A. Jansma regarding this.

**PUBLIC COMMENT:** (Limit 3 Minutes) For Verbatim Comments:

Full audio recording of this meeting which is to accompany the written minutes (for this meeting) has been downloaded to the township office computer system on 6/13/19 immediately following meeting.

**Cathy Strickland**, voiced her disappointment in the board tonight, regarding the failed motion to nominate Mike Boysen to the Planning Commission. She asked to take another vote. Citing Robert’s Rules of Order, Strickland wanted to hear A. Jansma’s and L. Knowles’ reasons for their votes against Boysen.

**Jansma** commented that there was “more to it than that”.

**M. Englerth** noted it was “Public Comment – not Public Discussion”.

**G. Medendorp, of Vista Point, C. Strickland and S. VandenBerg** all noted they wanted A. Jansma and L. Knowles to explain their votes.

**G. Medendorp** commented “I agree with this woman (C. Strickland) totally”. G. Medendorp voiced her disapproval of the negative votes toward Boysen as well.

An **unidentified audience member** said, “Well said.”

On a different subject, **Kristy Dombkowski, Assistant Scout Master**, commented that if the township were looking for “man or boy power” on township projects – contact the Middleville Methodist Church.

**Kevin Pitcher, Pine Meadows Drive**, noted that he has been coming to meetings and has seen discord with the board, and “it is kind of unsettling.” Pitcher commented on board positions as positions of responsibility, not power.

**Matt Haack, representative of Pleasant Valley Condo Homeowners Association**, in regards to the Robbins Cemetery -Haack noted that the property actually borders Water Lily and Chief Noonday. M. Haack heard “Golden Rod” mentioned and wanted to make the clarification. If changes are to be made, M. Haack asked that the board “please reach out and keep us in the loop.” Haack noted that his HOA is looking at a project of 20 to 30 spruce trees and he will stay around after the meeting to possibly work together on the Robbins Cemetery.

**NEW/OLD BUSINESS/ BOARD COMMENT:**

**Discussion on clarification of direct and indirect fees.**

**VandenBerg** commented that the (township) board can take care of it (clarification of direct and indirect fees). VandenBerg confirmed that A. Jansma was on the Water Advisory Board.

**Englerth** commented that at the next regular board meeting it will be part of the agenda.

**VandenBerg** commented that he wants information going out to every single person on the water system because records are gone, “we just don’t have them. They’re just gone!” VandenBerg commented that he was good with transparency.

**Knowles** commented that he wanted to set the meeting date for this item.

**Englerth** confirmed that it (a meeting regarding clarification of direct and indirect water fees) would be at the next regular board meeting, and a mailing will be done to people on the water system.

**Change of Subject occurred at this point:**

**VandenBerg** asked L. Knowles and A. Jansma to be “very specific” on why M. Boysen was not voted to the PC position.

**L. Knowles** commented that it was the first he had heard about it and he was told people were to be interviewed. Knowles commented that the interviews should have been and should be done. Knowles noted that the make up of the Planning Commission with representatives of non-lake owners and lake owners is a concern of his.

**A. Jansma** commented that the office had never received application for M. Boysen to be on the Planning Commission. Jansma told of M. Englerth coming into the office noting that M. Boysen had filled out an application for the PC. After clarification with Boysen, two days ago, it was confirmed that Boysen had an application for the Board of Trustees filled out, previously. Jansma commented that the office had been accused of doing something with Boysen’s PC application, and the office had not done anything with it.

**M. Boysen** commented that A. Jansma was correct in what had taken place. Boysen commented that the application information was the same for the PC position. Boysen commented, “You know who I am.”

**Knowles** asked for a point of order, to move forward.

**S. VandenBerg** commented “We are moving on. I’m hopeful that we have another vote.”

**At this time, Motion was made by VandenBerg “to kick it back and vote again” (on M. Boysen) (to Planning Commission). (Motion was not supported).**

**VandenBerg** commented on needing a person on the PC, and the expense of going to the paper to re-advertise for more people (for the PC) “because two people on this board don’t want him on” because of an application.



**VandenBerg** asked Jansma about her reason for a NO vote.

**Jansma** commented, "That's how you work."

**VandenBerg** commented, "No. That's how YOU work."

**At that point, something was commented from the audience that was inaudible on the recorder.**

**VandenBerg** called for a Point of Order, addressing Mark Englerth.

**Englerth** commented that voting again would end up the same way.

**VandenBerg** commented that he wasn't so sure of it.

**Englerth** commented that his goal tonight was to move in a positive direction, and "we will relive GroundHog Day" again next month. Englerth noted that ZBA members were voted on. He commented that it (PC Nomination/vote?) was very disappointing and embarrassing.

**VandenBerg** asked if the Board was going to ask for more applications for PC members when they already had an applicant (M. Boysen), whom VandenBerg said would represent the community in a "reasonable fashion". "That is a problem for this township board. Let me tell you," added VandenBerg.

**Bill Medendorp, of Vista Point,** commented about not caring about being out of order and that he wanted to know something.

**Knowles** called for Point of Order.

**Englerth** commented, "Bill. Bill".

**Bill Medendorp** commented "...Close of meeting... they will know."

**M. Boysen** commented to M. Englerth, "Why don't you just interview me, right now."

**Knowles** called for Point of Order.

**Jansma** called for Point of Order.

**Englerth** commented to Knowles that he didn't need two interruptions. "Have you got it?"

**Knowles** commented, "Yes I've got it..... control this."

**Englerth** told Knowles, "Be quiet."

**Knowles** commented, "Then finish it."

**An unidentified audience member** commented, "You want control."

**Englerth** commented, “You folks, too.”

**H. Welz** commented that he was leaving the meeting “because these two women here, what they said, you were right”.

**Englerth** commented, “If we can’t control ourselves or behave ourselves, I will adjourn the meeting now.”

*Full audio recording of this meeting has been downloaded to the township office computer system on 6/13/19 immediately following meeting.*

**ADJOURNMENT:**

Motion by Englerth with support from Knowles to adjourn at 8:44 p.m. Official meeting was adjourned.

Respectfully submitted  
6/13/19

Approved :Bd Approval July 11, 2019  
Alice Jansma in the Absence of Janice C. Lippert, Township Clerk

**FINAL MINUTES**

Page 10 of 10  
YS BOT – Regular Mtg.  
6/13/19

**ADJOURNMENT**